



Tenants guide to Application Fees

APPLICATION FEES & REFERENCING

- ✓ £150.00 including VAT for the first applicant and £45.00 including VAT for every additional applicant. Please note, the application fee is non refundable if you withdraw your application or should references prove unsatisfactory.
- ✓ When a suitable property to rent has been found, an application form needs to be filled out and we will take up references and checks on behalf of our client. This may include bank references, credit references, employer's reference, accountant's reference and previous landlord reference. The preparation of the tenancy agreements and the preparation of the lets under the tenancy deposit scheme will be included in the charges previously stated.

SECURITY DEPOSIT/BOND

- ✓ Before commencing your tenancy, you will be required to pay a security deposit which will be a minimum of one month's rent plus £100.00 (this may vary depending on pets etc).
- ✓ Your deposit will not be returned until you vacate the property, all rent has been paid and we have confirmation of any costs or damages from both parties.

INITIAL MONIES

- ✓ First month's rent in advance.
- ✓ Security Deposit of one month's rent plus £100.00 (unless agreed otherwise).
- ✓ Administration fees (detailed above).
- ✓ Any extra charges (see below).

OTHER CHARGES & EXTRAS

- ✓ Guarantor referencing fee of £60.00 per guarantor.
- ✓ Express Move-In within 5 days £100.00.
- ✓ Pets – A minimum of an additional half months rent will be required for the deposit.

We have produced this sheet to inform tenants of the procedures and requirements for a typical tenancy. Please note, the charges may be subject to change and whilst every care has been taken, we advise that you confirm prices with our lettings department at the time of application.

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